AW 3.0 Companion™

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Contents

Welcome to AW 3.0 Companion 1

Customizing AppleWorks 1
Do some Patching 1
Version 3
Read Notes 3
Quit 3

The Patches 3

Fix some AW 3.0 Problems 4

General 5
Force IIGS to Use Slinky RAM 5
Run AW 3.0 on a ROM Disk 6
Limit Slinky Memory for Desktop Use 6
Limit Auxcard Banks for Desktop Use 6
Cancel `No/Yes` Questions 7
Swap `No/Yes` 7
Cursor Blink Rate 7
Default Cursor 8
Swap Cursor Types 8
Change Cursor Character 8
Disable ⌘-H Formfeed 8
Use System Beep (IIGS only) 8
Change AW 3.0 Error Bell 9
MouseText ⌘-Q Menu 9
Change `-->` to MouseText Checkmark 9
Change Pathname to MouseText File Folder 9
Move ⌘-Q Menu 9
Use Standard GetFile Commands in File Listings 10
Change File Listings Order 10
Change Vertical Character 10
Swap ⌘-S and ⌘-Control-S 10

Disable Disk Formatter 11
Disable Select standard settings Option 11
MouseText ⌘-H Saver 11

Word Processor 11
Use ⌘-Tab to Move to the Previous Tab 12
Change CR Symbol 12
Cancel Default Find String in the Word Processor 12
Change Tab Ruler Markers 12
Change Tab Character 13
Change Character to Fill Tab Space 13
Change New Word Processor File Default Options 14
Restore Cursor when Loading Word Processor File 14
Keep File Unchanged after Printing 14

Data Base 15
Wrap to Next Record If Tabbing on Last Category 15
Cancel/Change Default Category 1 Label 15
Remove Colon After Category Name 15
Change Total Marker 16
Restore Cursor when Loading a File 16
Eliminate Query when Adding New Records 16
Do Not Move Cursor after Cancelling Rules 16
Find Defaults to In a specific category 16

Spreadsheet 17
Restrict Spreadsheet to 999 Rows 17
Set Direction of Enter Key on a IIGS 17
Change Spreadsheet Defaults 18
Change NA to Spaces 18
A Tip for UltraMacros Users 19

Bonus Stuff for TimeOut Users 19
TimeOut Pathologist 20
TimeOut TextLoader+ 21
TimeOut PathMan 22

Customer Support Information 24

Welcome to AW 3.0 Companion! We're sure you'll find this collection of AppleWorks modifications and enhancements extremely useful.

We suggest that you glance through this documentation before getting started. That will give you some idea of how you can enhance your copy AppleWorks v3.0. When you're ready, boot up with the AW 3.0 Companion disk and start customizing AppleWorks to your own liking!

> *Note: Please make sure you modify a back up copy of AppleWorks! Keep your original in a safe place.*

Customizing AppleWorks

The AW 3.0 Companion Main Menu offers four choices:

```
1. Do Some Patching
2. Version
3. Read Notes
4. Quit
```

Let's take a look at each one.

Do Some Patching

When you select this item you are asked to indicate the location of your AppleWorks disk before you begin patching. You can choose either by disk drive or pathname.

When you choose slot and drive, AW 3.0 Companion will automatically search your entire disk to find AppleWorks v3.0. So, if you have AppleWorks v3.0 in a subdirectory on your hard drive (or 3.5" drive), you only need to specify the slot and drive where AppleWorks v3.0 is located.

Choose the `ProDOS pathname` option if you have more than one copy of AppleWorks v3.0 on your hard drive. Otherwise, AW 3.0 Companion will use the first one it finds. This may or may not be the one you wanted.

> *Note: If you have 5.25 inch disks, you might have to do some disk swapping during the patching process. There are patches for both of the AppleWorks v3.0 disks.*

Once the location of AppleWorks has been set, you are presented with a list of patches which you can install on AppleWorks v3.0. Use the Up and Down Arrow keys to move through the list, the Right Arrow to select any patches you want to install, and the Left Arrow to deselect. You can also use ⌘-Up and Down to move a page at a time through the list. These commands are the same ones that AppleWorks uses:

Up Arrow	Scroll up
Down Arrow	Scroll down
Right Arrow	Select patch
Left Arrow	Deselect patch
⌘ Right Arrow	Select all patches
⌘ Left Arrow	Deselect all patches
⌘ Up Arrow	Move up one screen
⌘ Down Arrow	Move down one screen
⌘ 1	Move to top of list
⌘ 9	Move move to bottom of list

> *Note: To undo a patch you have already made, select it from the menu. You will be given a choice later to indicate whether you want to patch or unpatch that feature. If you want to unpatch all of the patches, the fastest way is to make another copy your original AppleWorks v3.0 disk.*

After you have decided which patches to install, press Return. AW 3.0 Companion will go through each patch in order, giving

you information about the patches and letting you decide what you want to do in each case. Just follow the prompts.

Version

Pick this option to see what version of the AW 3.0 Companion disk you have. If for some reason you need to contact Beagle Bros Technical Support department, check the version number before you call or write.

Read Notes

If there have been any changes to the AW 3.0 Companion disk since this documentation was written, the notes will explain them.

Quit

Use this option to leave the AW 3.0 Companion. You will exit to Bird's Better Bye if you booted up with AppleWorks v3.0 or with the AW 3.0 Companion.

The Patches

The following is a description of the patches you can make with AW 3.0 Companion. You can choose any or all of them. Have fun!

> *Note to UltraMacros Users: Some of these patches change what certain keystrokes do within AppleWorks. Macros written for "normal" AppleWorks may not function correctly. For example, if you patch Ö-Tab to work the way*

it should, and a macro assumes it will move forward instead of back, you'll have to change the macro.

Fix some AW 3.0 Problems

There's no reason not to select this option. It fixes some AppleWorks v3.0 problems. Our thanks go to Alan Bird and Rob Renstrom for their help on several of these patches.

1. When saving to an existing locked file, AppleWorks v3.0 forgets to remove the "AWTEMP0000" file from the disk. This patch tells AppleWorks to remove the temporary file it created.

2. In the word processor, entering the new codes Control-C, Control-N, Control-P, and Control-R with page breaks calculated causes the cursor to jump to the top of the file after the code is inserted. This patch makes the cursor stay put.

3. When importing a data base file from a Text file with Returns as end of category markers, it is possible to goof up AppleWorks v3.0 by cancelling (pressing Escape or ♁-Q) when asked for the number of Categories. AppleWorks v3.0 can no longer read disks after this because it left a file open. This patch tells AppleWorks to close the file after you cancel.

4. In the data base, multiple copies of a report do not print correctly. With this fix you can print up to 255 copies of a report.

5. In the spreadsheet and data base it's possible to insert text in the middle of a cell or category until the end of the text is pushed off the right edge of the screen and is no longer visible. If you then use the ♁-Right command to jump to a word that's off screen, AppleWorks will lock up. This patch

stops the cursor from jumping off the screen and into the twilight zone.

6. When changing printers, AppleWorks has problems if you remove the default printer before adding a new one. This patch solves that problem.

7. AppleWorks v3.0 has some problems adjusting formulas when you delete more than 255 rows at a time. This will fix it.

8. When you place a tab ruler in the header/footer area of the word processor, AppleWorks continues using that ruler even after the header/footer section has ended. And, if you didn't place a tab ruler in the header/footer, AppleWorks uses the wrong one. This patch solves that problem.

General

The following patches are general in nature, and can affect every part of AppleWorks.

Force IIGS to Use Slinky RAM

A slinky memory card is the type that can go into any of the slots from 1 to 7. Memory cards that go into the auxiliary slot or the IIGS memory expansion slot, are not slinky ram cards.

If you want to use your slinky card for desktop instead of the IIGS's system memory, use this option.

Run AW 3.0 on a ROM Disk

You can put AppleWorks v3.0 on a ROM disk with this patch. When AppleWorks cannot write its startup information on the disk (as is the case with a ROM disk), you can't get past the startup screen. This option tells AppleWorks not to worry about saving the startup date when you boot up.

You can also use this patch if you want to keep your AppleWorks disk write protected. The only loss is that AppleWorks will not have the current date (unless you're Apple has a clock).

Limit Slinky Memory for Desktop Use

A slinky memory card is the type that can go into any of the slots from 1 to 7. Apple IIc memory cards like the Apple memory card and RAMExpress are also slinky-type cards. Memory cards that go into the auxiliary slot or the IIGS memory expansion slot, are not slinky ram cards.

You can specify how many Kilobytes will be reserved in your slinky memory card for desktop use. Any remaining memory will be available as a RAM disk. You can then use it for temporary file storage while in AppleWorks.

Limit Auxcard Banks for Desktop Use

Users with auxiliary-slot cards (like RAMWorks and MultiRAM) can specify how many 64K banks AppleWorks should ignore. AppleWorks will leave the highest banks alone.

RAM drives such as ProDrive or the ProSel RAM disk driver can be set to use a certain number of high banks. Setting the

RAM drive to use the high banks and AppleWorks to use the low banks makes them compatible.

Cancel `No/Yes` Questions

If you're a veteran AppleWorks user, you're probably tired of answering all those `Do you really want to do this?` questions. This patch will always answer `Yes` for you. Just be careful when deleting files and quitting AppleWorks.

Swap `No/Yes`

This option swaps the standard `No/Yes` question so that the `Yes` is first and simply pressing Return will answer `Yes` instead of `No` to whatever question is being asked.

Cursor Blink Rate

The cursor blink rate in AppleWorks is dependant on many factors, such as machine type and speed. The blink rate has nothing to do with how fast AppleWorks is operating internally. It's just there to show you where the cursor position is.

The insert and overstrike cursors use two numbers each; one is the time on, and the other is the time off. It's a bit confusing, but the insert time on is the overstrike time off, and the overstrike time on is the insert time off. Experiment and you'll see how it works.

> *Note: If you have UltraMacros installed, this patch has no effect. Set the cursor blink rate in Macro Options.*

Default Cursor

This option lets you decide if you want the insert or overstrike cursor active upon booting AppleWorks.

Swap Cursor Types

If you want a solid-block cursor for insert mode and an underscore cursor for overstrike (handy for LCD screens) use this patch.

Change Cursor Character

If the preceding cursor options aren't enough for you, this patch lets you make the cursors anything you want. Some people like to use an open apple for the insert cursor and a solid apple for the overstrike cursor. Try it!

Disable ⌘-H Formfeed

AppleWorks v3.0 does a formfeed after each ⌘-H screen dump so that you won't accidentally start printing a document in the middle of a page and mess up your pagination. Some people would rather keep track of this themselves so that several screen dumps can be placed on one page. This option replaces the formfeed with a carriage return, so it behaves like earlier versions of AppleWorks.

Use System Beep (IIGS only)

The IIGS system beep can be modified by some sound programs to be anything you want, like a digitized recording of your dog barking. This patch makes AppleWorks use the system beep

instead of its own beep. Now you can hear "Well, there you go again!" each time you make a mistake.

Change AW 3.0 Error Bell

This option lets you modify the pitch and duration of the AppleWorks beep to sound like a buzz, click or whatever. Play around with different sounds. If you don't find a better one, you can always decide not to make this patch.

MouseText ⌘-Q Menu

If you get tired of the plain ⌘-Q Desktop Index, this patch will make it look a lot more professional by using MouseText to draw the box.

Change --> to MouseText Checkmark

When you pick files after using this patch, you'll get a nice-looking checkmark instead of the boring "-->" you're used to.

Change `Pathname` to MouseText File Folder

When AppleWorks would normally display the word `pathname` at the top left of the screen, this patch will cause it to draw a file folder instead.

Move ⌘-Q Menu

If you get tired of seeing the ⌘-Q Desktop Index in the middle of the screen, you can use this patch to position it in a different place. You can move it off to one side, for example.

Use Standard GetFile Commands in File Listings

Most Apple IIGS programs require you to press Escape to back out of a subdirectory and ♁-. to abort when looking at a file list. AppleWorks, on the other hand, uses Escape to abort and ♁-, to back up. This option changes that.

GetFile	AppleWorks	Result
Return	♁-.	Select a Directory
Escape	♁-,	Back up one Directory
♁-.	Escape	Abort

Change File Listings Order

AppleWorks lists word processor files, then data base files, spreadsheet files, Other files, and finally, Subdirectories. This option lets you change the priority order. For example, if you use spreadsheets a lot, you can put them first so you don't have to page through all your word processor and data base files to get to the spreadsheets.

Change Vertical Character

This patch is mostly for foreign AppleWorks users who don't have the | character in their character ROM, but anyone can change the character AppleWorks uses to draw filecards, spreadsheet borders and anything else that uses the | character. The MouseText character N makes a good border.

Swap ♁-S and ♁-Control-S

♁-Control-S is called the smart save because it saves a file back to the directory it was loaded from. This patch makes ♁-S do

that, and makes ♁-Control-S save the file to the currently specified disk.

Disable Disk Formatter

Dave Gair seems to think that it's dangerous to have a disk formatter option in AppleWorks, so we'll let him disable it. Of course, TimeOut FileMaster can be used to format disks which are bootable; even on a good day the AppleWorks formatter can only create data disks.

Disable `Select standard settings` Option

This patch is at the request of a teacher, and could be useful in any environment where many people are using AppleWorks together. With `Select standard settings` disabled, you cannot change printers, date, time, preloading, or default data disk. This saves a lot of possible confusion.

MouseText ♁-H Saver

This is for the folks who use the other MouseText patches. Some printers will start going nuts when they receive MouseText characters from AppleWorks. This patch converts all MouseText characters into carets, which your printer will happily use.

Word Processor

The next set of patches allow you to customize features in the word processor.

Use ⌘-Tab to Move to the Previous Tab

No matter where you are in AppleWorks, ⌘-Tab moves backwards. Whoops—in the word processor it now moves AHEAD to the next setting. With this patch, it works like it should, and Control-T becomes available to move the cursor ahead to the next tab setting without inserting a tab.

Change CR Symbol

There's a MouseText carriage return symbol that looks much nicer than the blot that AppleWorks uses. So, we made this patch to replace the old one. Press ⌘-M to install the special MouseText carriage return. Or, you can choose a different one if you like. UltraMacros will find the new symbol no matter what it is.

By the way, you should use MouseText or "#" or something else that's obviously out of place at the end of a line.

Cancel Default Find String in the Word Processor

Some users don't like pressing ⌘-Y to cancel a previous find string, and would rather start from scratch than have the chance to edit the default find string. This patch is dedicated to them.

Change Tab Ruler Markers

The word processor uses these symbols to denote the various tab types: < > ^ . This option lets you change them. For example, you might want to change the < to | to make it more like previous versions of AppleWorks. Then again, you might not.

This change only takes place on newly created files. Older files will still use the old characters.

Note: This patch will make it so that programs like TimeOut SuperFonts cannot recognize the tabs, and cause your files to print incorrectly.

Change Tab Character

This patch lets you change the way tabs appear when the word processor is zoomed in. You can make them anything you want. A MouseText diamond jumps out of the screen rather nicely, although not literally.

Change Character to Fill Tab Space

Normally space from a tab to the next character is filled with spaces. This option lets you make the tab fill visible. The MouseText ellipsis (Ö-I) is a good one to use.

By the way, there is one problem with using MouseText characters in your files. AppleWorks cannot highlight MouseText. This can be a problem when selecting a range to copy or delete.

Change New Word Processor File Default Options

Use this option to change the word processor defaults. You can set any of the following:

Platen Width
Justification
Characters per inch
Right Margin

In case you're wondering, it's not possible to change the default left, top or bottom margins! AppleWorks goes crazy when you change those. You'll just have to set those manually each time you create a new file. Sorry.

Restore Cursor when Loading Word Processor File

When you load a spreadsheet from disk, it's always restored with the cursor right where it was when you saved, just like using ⌘-Q puts you right where you left off. This patch does the same for the word processor, preserving the zoom status and cursor position.

Keep File Unchanged after Printing

When AppleWorks prints a file it marks the file as changed because of the page breaks inserted into the file. This option keeps AppleWorks from marking the file as changed unless it really was changed before printing.

Data Base

Here are some more changes you can make—this time to the features in the data base.

Wrap to Next Record If Tabbing on Last Category

Because the data base now scrolls horizontally instead of wrapping when you press Tab in the last category on screen, it stops when it reaches the very last record. This patch stills lets us scroll horizontally, but it wraps from the last category to the start of the next record. This also works with Returns that go right, so you can enter data into existing records very easily.

Cancel/Change Default Category 1 Label

Use this to change the default name for the first data base category in a new file. You can also cancel the default name completely.

Remove Colon after Category Name

AppleWorks normally prints a colon and space after the category names which appear in a labels-style report. By cancelling the colon with this option, you can use the category names as part of the text in your document. It's an easy way to include standard text without duplicating it in each record.

For example, if you are printing address labels, you could have a category name called "Bulk Mail" that prints on every label. This cuts down on the size of the file, since the words "Bulk Mail" don't actually need to be in every record.

Change Total Marker

Totals in a data base tables-style report are marked by an asterisk, but this patch lets you make it something else—even a space.

Restore Cursor When Loading a File

When you load a spreadsheet from disk, it's always restored with the cursor right where it was when you saved the file. This patch does the same for the data base, preserving the zoom status and cursor position.

Eliminate Query when Adding New Records

When you move past the last record in single record mode, AppleWorks asks you if you really want to add new records. This option eliminates that question.

Another way to get rid of this question is to use the *Cancel No/Yes Questions* patch on page 7. Use this one if you still want to have Yes/No questions elsewhere in AppleWorks.

Do Not Move Cursor after Cancelling Rules

AppleWorks will move the cursor to the first record in a file when you cancel rules set by the ⌘ R or ⌘ F commands. This option will cause the cursor to stay on the current record.

Find Defaults to `In a specific category`

This change is quite handy if you are searching single categories most of the time. AppleWorks v3.0 usually

highlights the `Anywhere` option, but now you can swap them (just like `No/Yes` questions) so that `In a specific category` is highlighted first.

Spreadsheet

Finally, here are the patches available for the spreadsheet.

Restrict Spreadsheet to 999 Rows

We never use very big spreadsheets, so we use this patch to restrict all spreadsheets to 999 rows. This means that pressing Ó-Q to go into a spreadsheet is a lot quicker. So is inserting columns and anything else affected by having a file 1/10th as big.

Set Direction of Enter Key on a IIGS

The Enter key on the IIGS just acts like a Return. This is pretty useless when in the spreadsheet, so we made this patch to change the Enter key to a Down, Up, Left or Right Arrow key. This lets you enter numbers in a hurry, the way a keypad is supposed to work.

We prefer making the Enter key emulate Down, but Right is also good for a lot of spreadsheets. See the TimeOut Pathologist section on page 21 if you need to switch directions a lot for different files.

Change Spreadsheet Defaults

Press Ö-? in the spreadsheet and scroll to the end to see the standard values. This patch lets you change the defaults for those settings. For example, we like to change recalculation to manual so that auto recalcs don't slow down data entry.

Here are the choices you can make:

Recalc Order	: Row : Column
Recalc Frequency	: Manual : Automatic
Column Width	: 1-70
Label Format	: Left : Right : Center
Value Format	: Appropriate : Fixed : Dollars : Percent : Commas

When creating a new spreadsheet file, the default number of decimal places is always be zero.

Change NA to Spaces

The NA result in a spreadsheet doesn't do much for us, so we made a patch to change it to a couple of blank spaces. This makes files with NA in them look a lot better.

A Tip for UltraMacros Users

Remember that the order of some horizontal menu options can be changed with AW 3.0 Companion. For example, `Yes` is sometimes highlighted first and other times `No` is. The easiest way to have your macro work with either version is to use a feature built into AppleWorks. Just use the first letter of the option you want, rather than the Arrow keys and Return. This has two advantages:

1. It saves keystrokes, which is always nice.

2. It still works when the names have been swapped. If you press `Y`, the `Yes` option will always be chosen. If the horizontal menu was swapped to read `Yes/No`, then a macro that uses `<right:rtn>` would not work properly, but the macro that simply uses `Y` would work fine.

Bonus Stuff for TimeOut Users

The following programs are bonuses for TimeOut users.

> *Note: You will not be able to use any of the following bonus programs unless you own one of the programs in the TimeOut series of AppleWorks enhancements.*
>
> *If you don't currently own any TimeOut products, you're missing out on the extra power you can give to AppleWorks. Call or write Beagle Bros for a free catalog.*

To use the TimeOut programs, copy these files to your TimeOut applications disk:

TO.PATHOLOGIST
TO.TEXTLOADER
TO.PATHMAN

When you are finished, boot up AppleWorks. Press ♁-Escape to bring up the TimeOut menu, and select an application. Then, refer to the instructions that follow for how to use it.

TimeOut Pathologist

Select `Pathologist` from the TimeOut menu and you'll see a menu like this:

```
1. Desktop pathnames
2. Empty the clipboard
3. IIGS Enter key: Return
```

Desktop Pathnames

Select this option to see a display of the desktop files along with the pathnames of their origin. These are the paths used by the ♁-Control-S smart save command. New files will have `[new file]` as the path.

Pressing Return on any file will prompt you with that file's path and let you change it. ♁-Return will let you enter a new default path for every file. This is handy if you wish to save the entire desktop to a new disk with a few keystrokes. Use this option, then go to the Save files menu, use ♁-Return to pick all files, and ♁-Return to save them all to their default disks.

Empty the Clipboard

It's possible to create huge clipboards in AppleWorks v3.0. If you run out of memory, you can't change the clipboard or empty it into a document. This option will free up all clipboard memory.

You will be shown the type of information on the clipboard. Press `Y` to erase the contents of the clipboard and restore the memory to the desktop, or Escape to return to the menu.

IIGS Enter Key: Return

Remember the patch on page 17 to permanently change the spreadsheet Enter key? This option lets you change it temporarily. It can be a Return, Down, Up, Right, or Left Arrow. This is handy if you're working on a spreadsheet and want to change the Enter key without leaving AppleWorks. Choose item three and then highlight the new function for the Enter key and press Return.

TimeOut TextLoader+

TextLoader+ will load up to 12 text files in one shot. It also converts them to word processor files, automatically names them and marks them as `Unchanged`.

A list of text files and subdirectories on the current drive will be displayed when you choose TextLoader+ from the TimeOut menu.

Use the Right Arrow to select the text files to load, or press ♁-Right to select as many files as will fit on the desktop (12 maximum). Then press Return to load the files.

Configuration

Press ♁-Escape to access the TimeOut menu and choose Utilities. Select the Configure option and then choose TextLoader+. You have three items which can be changed:

```
1. Start search at   [AppleWorks data disk  ]
2. Save last path    [No ]
3. List all files    [No ]
```

The first option tells TextLoader+ where to look for text files. If you have a specific disk or subdirectory where text files are usually stored, you can set TextLoader+ to look there no matter what your AppleWorks data disk is set to.

The first and second options are related. The second option concerns where you would like TextLoader+ to start searching each time you use it. If you answer `No`, TextLoader+ will go back to the location you set in the first option every time you search. Answer `Yes`, and TextLoader+ will start searching at the last path you used.

Item three controls whether all files are listed, or just text files and subdirectories.

TimeOut PathMan

PathMan lets you keep a list of often used pathnames which you can select from a menu. This makes getting at files very fast.

Configuration

The first step is to configure PathMan for the pathnames you want to set up. Select `Utilities` from the TimeOut menu and then choose `Configure`. Then, choose `PathMan` from the list of applications.

Enter each pathname you want to define, starting with the first one and going up to number twelve. Don't leave any blank lines between pathnames. Pathnames can be up to 64 characters long.

When you have defined all the pathnames you want, choose item one to indicate how many pathnames in the list you want to use, beginning with the first one. Zero indicates none of the pathnames are to be used.

When done, press Escape until you are back in AppleWorks.

Using PathMan

When you use PathMan, you will see the pathnames that you entered during configuration. These pathnames are the defaults. You can change them using the `Add` and `Delete` options. Any changes made this way will stay until you leave AppleWorks. To permanently change them, you'll need to reconfigure PathMan.

`1. Add current Pathname to list`

This option will add the current AppleWorks directory to PathMan's list and returns to AppleWorks. The maximum is 12 pathnames.You'll see any changes next time you use PathMan.

If you highlight the first option and press ⌥-Return, you will stay in PathMan and not return to AppleWorks.

`2. Delete a Pathname from the list`

Select this option and you can delete one of the pathnames from the current list.

If you want to delete all of the pathnames and replace them with the default set, press ⌥-Return. Any new pathnames you have added since configuring PathMan will be lost.

Other Options

Highlighting any of the pathnames from 3 to 14 and pressing Return will change the AppleWorks data disk to the pathname you selected and take you back to AppleWorks.

If you highlight a pathname and press ⌥-Return, the AppleWorks data disk pathname and the pathname at the current menu item will be swapped. This lets you save the current AppleWorks data disk selection.

Customer Support Information

If you have questions or problems that your dealer can't answer, you can contact the Beagle Bros Customer Support Staff for expert assistance.

Before calling, check the instruction manual to see if it contains the information you need. Write down a complete description of the problem, the version number of the software, and the names and version numbers of any other programs you're using in connection with our software.

If you have a modem, you can also receive Technical Support on our 24-hour Customer Support System. The system provides an electronic mail and conferencing system, along with the latest information about product updates and changes.

Customer Support:
(619) 452-5502 8 am to 5 pm, weekdays (Pacific time)

Modem Technical Support:
(619) 558-6151 24 hours, every day

Fax:
(619) 452-6374 24 hours, every day

Or, you can write to:
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